

Newberry Soil & Water Conservation District

Monthly Meeting Minutes

Nov 16, 2021, Start Time: 7:00p.m. Meeting Adjourned: 8:42 p.m., NSWCD Office Newberry, SC

Present: Ben Setzler; Vice Chairman, Toni Warren, Treasurer; Mark Kiser, Secretary; Crista Lukoski, District Coordinator; Scott Lukoski; KNCB Chairman, Denis Doucette, KNCB Vice Chairman, Annemarie Doucette

Apologies of Absence:

Doug Heydt, Chairman; Rev James Shealy; Commissioner, Danielle Himsey, Associate Commissioner

Next meeting: Tuesday, Jan 11, 2022, 7:00 p.m. at Newberry at NSWCD office

Announcements:

Stacy Guy has resigned her position as Vice Chairman at KNCB effective Nov 16, 2021

Crista introduced Denis Doucette as the new Vice Chairman for KNCB. Annemarie Doucette attended as a guest.

I. Agenda Items

Ben Setzler called the meeting to order and established quorum at 7:30 pm

Toni Warren provided the invocation.

Minutes were approved.

Treasurers Report: given by Toni Warren, included bank balances as of 10/31/2021 Business Checking \$35835.26, Bus. Money Market \$14,760.90 KNCB \$11.39, New CD \$52,387.56, ISE CD \$71,719.08 Total \$174,714.19

A discussion was had about the Safety Deposit box, Doug will go this week to South State Bank to close.

A discussion was had about accounts and possibilities of moving CD's and Money Market accounts to Annuities. More information is needed. The board members and Crista will research and provide information at next meeting in January.

A discussion was had about how debits post to the bank reconciliations through QuickBooks. Crista will make recommended changes on reconciliations for those to show payee on forms.

Additional Agenda Items: Christmas Party

Chairman's Report- Ben spoke about the Legislative Meeting in Columbia on 11/17. He will report at the January meeting.

The District Report: was presented by Crista Lukoski. District Staff Report is attached.

Crista presented Certificates from Congressman Norman recognizing our Banquet Award winners, Crista will send this week to the recipients.

Brooke Myres from DNR will host a training trunk seminar at the USDA office in December for 5 Area Districts.

II. New Business

New Business: A discussion was had about a Christmas party in lieu of a meeting at the USDA office. Location and time will be advised through email.

KNCB by laws were reviewed, there is not a requirement for Commissioners to attend, Commissioners will be advised at regular board meetings and Crista will seek council as needed.

Crista brought up a discussion about a Leave guidelines and time records. She will present the previous month hours at regular monthly meetings. She mentioned using a timeclock app for clocking in and out.

Crista brought up a discussion about the Insurance renewal policy and asked for advice on changes.

A discussion was had about contacting associate commissioners to invite to monthly meetings, and/or finding new members and volunteers for the board.

Executive Session: Commissioners opted out.

Meeting adjourned at 8:42pm

- Motion to Accept Minutes – Mover: Mark Kiser; Seconder: Toni Warren– Motion Carried
- Motion was made to appoint Crista Lukoski as representative of NSWCD at the KNCB meetings: Mover: Toni Warren, Seconder: Mark Kiser- Unanimous- Motion Carried
- Motion to Adjourn at 8:42pm– Mover: Toni Warren, Seconder: Mark Kiser, unanimous– Motion Carried

Crista Lukoski – District coordinator

Approval of Minutes

Approval of Minutes